

FULBRIGHT SLOVAK STUDENT PROGRAM

Instructions for Completing the Fulbright Slovak Student Program Application

**The J. William Fulbright Commission for Educational Exchange in the
Slovak Republic supervises and administers the Fulbright Program for
Slovak citizens.**

Office Contact Information:

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Please, read all instructions carefully before completing the application!

STEP 1: Learn eligibility requirements for the Fulbright Slovak Student Program

Be sure you understand the program requirements for submitting an application. Please note that since this online application is general, you have to follow country-specific instructions for the Slovak Republic while completing your application.

Eligibility Requirements:

- Slovak citizenship and permanent residency in Slovakia
- Master's degree (Slovak equivalent Mgr./Ing.)
- Excellent academic records (GPA 1.5 or B⁺ within credit system evaluation)
- Proficiency in English confirmed by TOEFL score (95 points) or IETLS score (7,5 points)
- Candidates can apply in all fields, except clinical medicine, LL.M, or MBA programs.
- Slovak students currently studying at or graduating from a higher education institution in the United States are not eligible.
- If applying for the "Visiting Student Researcher" category, the applicant must be enrolled in a Ph.D. study. Candidates in the last year of their Ph.D. studies are not eligible.

STEP 2: Register and record your password in a safe place

Your email address is your username. When you create an account for this online application, record your password in a secure place. You can log in and out of the application as frequently as you like using your username and password. In case you have already applied for this program in the past, you do not need to create a new account, you can use your old log-in information.

STEP 3: Complete the application

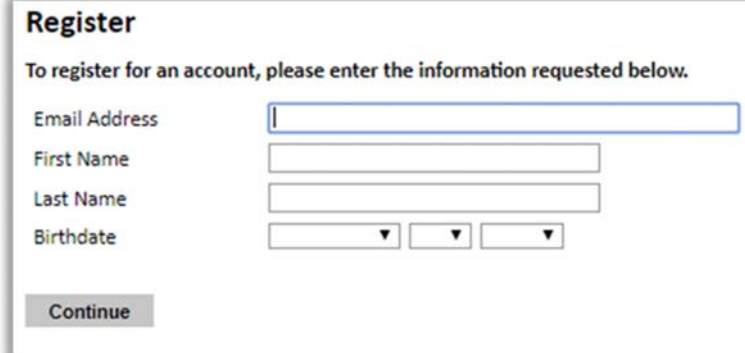
You do not need to complete this application at one time. You can re-enter at any time and edit your application. However, once you submit your application, you **CANNOT** make any changes to it. All forms in this application are to be completed in English. Items must be answered completely and carefully.

STEP 4: Submit your application

Once you have entered all required information, including recommenders, review your application for errors. If all information is correct, submit your application. Please note that after submitting your application, you will be able to access it in a viewable PDF format. However, you will not be able to make any changes to your application.

CREATING YOUR ONLINE ACCOUNT

1. To start, click *Create an account*.
2. Enter your email address, first name, last name, and select your date of birth (Month-Date-Year) from the drop-down menus. **Your name must be entered exactly the way it appears (or will appear) on your passport.**



Register

To register for an account, please enter the information requested below.

Email Address

First Name

Last Name

Birthdate

Note: Use an email address that you will be able to access for at least two years after submitting your application. This is the email address you will use to log in to your application account. We recommend you do NOT use a work email address if you will not have access to it during your grant in the U.S.

3. Click *Continue*. You will receive an email from apply@iie.org confirming that you have started the application. The email will include a temporary PIN. Follow the instructions in the email to activate your account using the temporary PIN.
4. You will be prompted to enter your pin and then create a password to complete login.
5. Returning users: Click *Log in* and enter your email address and password. If you do not remember your password, click *Forgot your password?* and follow the resulting instructions.

INSTRUCTIONS FOR COMPLETING THE 2024 - 2025 FULBRIGHT SLOVAK STUDENT PROGRAM APPLICATION FORM

Please, read all instructions carefully before completing the application!

Read the Welcome Section carefully!

Do not use diacritics.

You do not need to complete this application at one time. You can re-enter at any time and edit your application. Once you submit your application, you CANNOT make any changes to it.

Please, confirm that you have read the Fulbright Policy Guidelines. The guidelines related to the Fulbright Slovak Student Program are under Chapter 500 "Students from partner countries".

Section: PRELIMINARY QUESTIONS

Program country you are applying through:

Make sure that you selected the *Slovak Republic* as the program country through which you are applying.

Academic year

Please, select *2024-2025*. Please note that the deadline for submitting the application is **June 30, 2023**.

U.S. citizenship/dual citizenship/U.S. permanent residency

Applicants for Fulbright Slovak Student Program award cannot hold U.S. citizenship or U.S. permanent residency.

Program eligibility requirements

You have to answer *yes* for proceeding with the application. If you are not sure if you meet all eligibility requirements, please contact the Slovak Fulbright Commission (zuzana@fulbright.sk, +421-911-046-123).

IIE Data Privacy Consent for Applicants in IIE-Managed Programs

Please, read the Program Privacy Statement carefully.

Employment Eligibility

Select *Yes* or *No* to indicate if you meet all employment eligibility requirements. Please note that applicants or applicants' immediate family cannot have been employed by the stated organizations and/or agencies within the year prior to application. If you select *Yes*, please provide details of employment or association.

Section: COUNTRY INFORMATION

Please review the country and program information. Should you have any questions, do not hesitate to contact the Slovak Fulbright Commission.

Section: PERSONAL INFORMATION

Name

Enter your name exactly as it appears (or will appear) on your passport. Please use upper and lower case when entering your name, e.g. Ron Smith.

Please enter all required information in this section, including your biographical and citizenship information.

Section: CONTACT INFORMATION

Enter all required contact information, including your emergency contact information. Be sure to indicate your current mailing address if it is different from the permanent address in Slovakia.

Email

The email address used to create your account will appear in the primary email address field and will not be editable. You may provide an Alternate/Secondary Email that can be used to contact you if we cannot reach you via your primary email address.

Note: All system-generated emails will continue to go to your primary email address.

Emergency Contact

Please, include information on your emergency contact in Slovakia.

Section: ACADEMIC & PROFESSIONAL INFORMATION

This section collects information about your academic and professional background, including your curriculum vitae/resumé, academic degrees, professional experience, awards and recognitions, and experience abroad. Prepare and upload documents in PDF format. Note any page limits and ensure your documents do not exceed page limits.

Curriculum Vitae/Resume

Include all information regarding your education, publications, membership, and activities in professional associations, professional honors, awards and fellowships, work experience, volunteering, community service, traveling, and hobbies as well.

Academic Background

List all post-secondary educational institutions you have attended in reverse chronological order. You MUST include any educational institutions you are currently attending (even if you have not yet completed your educational program) and the estimated date of graduation/completion. To add additional entries for post-secondary educational institutions, click *Add Institution*.

Professional Experience

List your current and any relevant previous professional experience. If you have more than one current position, click *Add Experience*.

Awards & Recognitions

Enter a list of any scholarships/fellowships, academic honors and prizes, books/articles/theses published by you, teaching experience, and research activities into the text boxes provided

(all text boxes have a 250-word limit). If you do not have anything to add, leave the text boxes blank.

Experience Abroad Country

List any travel, study, or residency you have had abroad (in any country other than your own) for more than one month. This can include time overseas for education, research, business, vacation, etc. If you have more than one trip abroad to enter, click *Add New*. If you have previously entered the United States on a J-1 or J-2 visa, indicate the J category of sponsorship. If you have previously been awarded a Fulbright grant, indicate the award type and academic year.

Section: ACADEMIC MATERIALS

This section collects copies of your official transcripts and/or diplomas. Please, upload scans of all available transcripts and diplomas from post-secondary institutions you have attended. If possible, upload them in English.

Section: LANGUAGE SKILLS

This section collects information about your native language, English language skills, and any additional languages that are relevant to your project proposal.

Section: TEST SCORES

This section collects information about standardized test scores that you have taken or will take in the future. Standardized tests include TOEFL, GRE, GMAT, and IELTS.

Section: SCORE REPORTS

Please upload copies of all your available score reports that you have indicated in the ***Test Scores Section***.

Section: PLAGIARISM AGREEMENT

Carefully review the Plagiarism Agreement and indicate your answer. Please note that plagiarism in any part of your application will result in your disqualification from participating in the Fulbright Foreign Student Program.

Section: STUDY PLAN

This section collects information about your proposed plan of study in the U.S. We strongly recommend contacting the Slovak Fulbright Commission for consultation of your project proposal and other relevant matters.

Intended degree objective

Select either *Master's* or *Visiting Student Researcher* category. Please, contact the Slovak Fulbright Commission to consult the category that you are eligible to apply for.

Intended major field of study/intended specialization/sub-field of study

Select the most appropriate major academic discipline and primary specialization from the dropdown menus. Some fields will trigger a prompt to ask you if you'd like to upload portfolio

materials as part of your application. If you select 'yes,' you will be directed to upload your materials on the next page.

Enter a brief description of the field you plan to specialize in in the United States and a brief description of your future plans.

Intended Grant Period

Enter your proposed length of stay in the U.S. Please note that awards for the Fulbright Slovak Student Program are awarded for six to nine months beginning in August or September.

Study/Research Objective

Please upload your study/research objective. The study/research objective description that you provide is an essential and highly important part of your application. You should take great care to write a clear and very detailed description of the study/research you want to pursue within six to nine months. Clearly identify the area within your field of study in which you want to specialize. If there is a specific research plan that you wish to accomplish, please describe it. The essay should include the purpose of the study/research, the reason why you need to pursue the research/study in the U.S., and your plans after your return from the U.S. It is recommended to keep **your study/research objective to one and a half pages** when possible.

Personal Statement

Please upload your personal statement. The personal statement is a narrative statement in which you can include information about your education, practical experience, special interests, career plans, and your purpose in applying for study in the U.S. It is recommended to **keep your personal statement to one and a half pages** when possible.

Writing Sample

Please upload your writing sample representing your recent work (publication, research, thesis, etc.)

University Preferences

List up to three institutions at which you would like to study/do research in the U.S. in priority order. Please, provide the name of the department and the specific program within that department that you are interested in. Explain a reason for your choice. If you have been in contact with a faculty member, please provide the name and contact information of that individual.

Authorization of Release Information

Type your full name into the space provided.

Section: GRANT & TRAVEL PLANS

This section collects information on your personal finances, additional funding you may have applied for/received, passport, and accompanying dependents.

Financial Information

The Fulbright award covers monthly maintenance, travel expenses, and basic health insurance for a period not exceeding 9 months. The maximum coverage of school tuition and fees (such as transcript fees, student activity fees, university facility fees, computer account fees, health service fees, etc.) is USD 19,000. When applying for a Master's degree, please remember to fill out all required cells. Check the current tuition requirements at the respective schools. You

will have to provide the Slovak Fulbright Commission with a document confirming the availability of financial means to cover the fees exceeding the maximum coverage provided by the Commission. Therefore, please complete this form as accurately as possible based on information that you have at the time of submitting the application.

Passport/Travel Document

Upload a copy of your valid passport. If your passport is about to expire you can still upload it and provide us with the new one if you will be selected for the Program.

Accompanying Dependents

Select the number of dependents you intend to have accompanied you in the U.S. Please note that the Slovak Fulbright Commission will not cover any expenses related to their stay. If you intend to bring your dependents to the U.S. you must provide the Commission with a document confirming the availability of financial means to cover monthly maintenance for your dependents.

Section: ADDITIONAL INFORMATION

Additional Documentation

No country-specific materials/supplemental materials are not required for the Fulbright Slovak Student Program.

Outreach Survey

Please fill out the survey.

Section: RECOMMENDATIONS

Use this section to register your recommenders. Once you register your recommenders, they will receive an automatic email with instructions on completing the online recommendation form. You can track the status of recommendations, send reminders, and add/delete recommenders through this system. It is your responsibility to ensure that reference letters are submitted by the application deadline **June 30, 2023**. Letters of recommendation must be submitted directly by your recommenders either via the online application or emailed to the Fulbright Program Officer. If your recommender(s) are experiencing technical problems, please contact the Commission.

You must have **three recommendation letters** submitted on your behalf. All letters of reference should be written by persons under whom you have studied or pursued research or by someone who has supervised you in work related to your proposed field of study. The letters should be written in English if possible.

Please note that in order to register your recommenders, you must first complete the ***Reference Materials Waiver*** on the ***Study Plan*** page of the application.

Section: SIGNATURE

Certify that the information you provided in the application is true and complete by typing your full legal name in the *Signature Box*.

Section: REVIEW



The application will review the responses entered and will display any incomplete questions and required attachments that are missing. Submit your application after reviewing all your responses. You can print a copy for your records